

WARREN COUNTY COMMISSIONERS MEETING

MONDAY JUNE 5, 2023

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Cheryl Clark, Lyn Martin, Kevin Howard, Edwin Buswell, LeAnn Conrad, Alexis Grimes, Kyle Grimes

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jud Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobaugh, Highway Department; Anthony Pruitt, Sheriff; Dr. Shawn Shama, Health Department, Laci Frodge, Health Department Administrator; Randy Haddock, Surveyor; John Kuiper, Zoning Director; Phil Astell, EMA Director; Ben Dispennett, Council.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Weston-Hubner requested to add Resolution to Accept Donation of Property, Health Department State Funding Resolution, KIRPC Street and Road Grant, EMS Stryker contract; Executive Session Commissioner Minutes May 3<sup>rd</sup> and 30<sup>th</sup>. Craig Greenwood made a motion to approve the agenda with a second from John Comer, all voted in favor.
  - b. Craig Greenwood made a motion to approve the May 15<sup>th</sup>, 3<sup>rd</sup> and 30, 2023 Commissioner Meeting Minutes with a second from John Comer, all voted in favor.
  - c. Craig Greenwood made a motion to approve the May 15, 2023 – June 5, 2023 Accounts Payable Claim Dockets with a second from John Comer, all voted in favor.
  - d. Craig Greenwood made a motion to approve the May 26, 2023 payroll with a second from John Comer, all voted in favor.
  - e. Highway – Herndon stated work on Division Road but paperwork was not complete to proceed. No work was done, work will resume later this year to complete 2023-1 Community Crossing paving. Discussed State delay of road work on SR 26. Power Broom quote will be presented at June -next meeting.
  - f. Property Maintenance/UBO – Clay Andrews called the public hearing to order.
    - i. Morehouse, UBO – John Kuiper, Zoning Director reported that no improvements have been made to date. Kuiper has had no contact with Morehouse but will work to contact him. John Comer made a motion to extend the UBO for 30 days to July 5<sup>th</sup> at 6:00 p.m. with requirement Morehouse appear and either bring contractor or written quote for removal of home/structure seconded by Clay Andrews, all voted in favor.
    - ii. Crary, Property Maintenance – John Kuiper, Zoning Director explained property located on SR 26 east of Pine Village. Alexis Grimes is present Kuiper stated. Kuiper stated picture from Friday June 2<sup>nd</sup> showed much work has been completed concerning cleanup and vehicles with current plates. Alexis Grimes explained work continues as time permits. Kuiper explained a lot of the debris has been removed but still a lot to do. Craig Greenwood made a motion to extend the Property Maintenance for Crary parcel 60 days, August 7, 2023 at 8:30 a.m. seconded by Clay Andrews, all voted in favor.
    - iii. Dohle, Property Maintenance – John Kuiper, Zoning Director explained property located close to Otterbein Lake. There has been some trash removed and modular home removed. Kuiper stated Health Department, Andrew Warrick has looked at the property as well. Kuiper stated some cleanup progress has been made as well as burning trash. There is a camper on property with someone possibly living in it. Kuiper has not had any contact with Dohle. Clay Andrews made a motion to extend the Property Maintenance 60 days, August 7, 2023 at 8:30 a.m. if no improvement at that time the impose fines seconded by John Comer, all voted in favor.
    - iv. Thrower, Property Maintenance – Kuiper explained property is located in Town of Tab and Mr. Towers son lives on the property. Began removing home but never finished. No communication from son, Nicholas. There is a vehicle on property and a patch has been mowed. John Comer made a motion to extend the Property Maintenance 60 days on August 7, 2023 at 8:30 a.m. to cleanup property, 20 days to remove car or will be towed at property owner expense seconded by Clay Andrews, all voted in favor.
    - v. Kuiper discussed McGlade property in West Lebanon located close to Cemetery. The parcel was cleaned up with prior Property Maintenance but is very bad again. Barce will work on ordinance violation for junk on property.
    - vi. Clay Andrews closed the public hearing
  - g. Heavy Vehicle Ordinance – Barce explained this will allow for all, not just wind companies required permit and route must be approved by Highway Superintendent, a road bond is also required. If these requirements are not complied by, a penalty of \$5,000 will be imposed. Herndon explained this amendment is to cover all companies who are not complying. Barce explained 30 days after Commissioners pass and advertising, the Ordinance becomes effective. Discussed weight restriction signage posted on roads. Herndon will place signs. John Comer made a motion to approve Ordinance #2023-0605A Amending Ordinance #2022-0307A Relating to the Use of County Roads by Heavy Vehicles seconded by Clay Andrews, all voted in favor.
  - h. Community Crossing Grant #2023-1 County Share – Weston-Hubner explained the 25% County Share of the grant is \$90,647.50 for which is budgeted in Economic Development Fund. Clay Andrews made a motion to pay County Share \$90,647.50 from Economic Development Fund seconded by John Comer, all voted in favor.
  - i. 4-H Fair Ground Internet – Greenwood explained internet from extension to the 4-H grounds allowing live stream of shows, cashiering, etc. Quote from Axxess PC for \$1,512.56 and firewall is \$250/year. The firewall will also include the Extension Office meeting room as WIFI signal is low and firewall will provide protection. Craig Greenwood made a motion to approve \$1,512.56 from Commissioner Budget Equipment seconded by John Comer, all voted in favor. Andrews stated the garage doors have been installed on the coliseum. Greenwood explained the Pine Village School has a digital sign they are donating to the Extension. The Highway has picked up the sign and storing to place in the future after fair and concrete is poured. Emily Ade is working on changing the name on the sign. The sign will need repaired. Greenwood stated the Extension soffit has been completed.
  - j. RAVE Mass Notification – Weston-Hubner explained Code Red contract expired May 20, 2023. Fountain County EMA, Tina, has been diligently working to replace. RAVE contract is for \$10,000 over 3 years at \$3,000/year with \$1,000 setup fee. Discussed how to getting info to all residents and suggested using addresses, Fair, etc. Craig Greenwood made a motion to approve RAVE contract paid from EMA Public Safety Fund Budget seconded by John Comer, all voted in favor.

- k. Resolution to Accept Donation – Barce explained Cary property in Pence called Ford House that needs to be removed. Taxes are paid for the year. Discussed the future if the County does accept the donation. County would have expenses to remove home and post no trespassing signs. Tabled until next meeting.
- l. Health Department GPHC Funding from State – Dr. Sharma explained State public health department funding changing to increase the funding for a longer term. This replaces 2 grants at \$50,000/year. The new funding is estimated at \$175,000 for 2024 and \$350,000 for 2025. This will encourage local health department to meet standards which our County already strives to do. This funding will help us to better meet those standards and other resources to the community. The 2024 Health Department Budget has been approved by the board up to the \$175,000 but final amount has not been given from State. The range currently is \$131,250 – \$175,000 for 2024. This will require more work for this State grant, 10% cap on capital expenses each year. Discussed the changes the GPHC requirements will make. Clay Andrews made a motion to approve Resolution #2023-0605B accepting State Public Health Funding seconded by John Comer, all voted in favor.
- m. KIRPC – Edwin Buswell, KIRPC, explained a new planning grant for safe streets and road through US Department of Transportation. The grant is a shared by Counties in KIRPC. Solutions for areas that are not as safe. Planning and implementation are separate grants, INDOT has safety grant as well. The County will have a 20% match of \$14,250. Buswell requests the Commissioner approve County participation. Grant recipient will be announced the 4<sup>th</sup> quarter of 2023. Grant agreements may be 2024 late or 2025. Craig Greenwood and John Comer made a motion to approve participation in the KIRPC application for Safe Streets and Roads for All Grant seconded by Craig Greenwood, all voted in favor. Clay Andrews signed letters of participation and funding.
- n. EMS Stryker – Weston-Hubner explained the Stryker Power cots purchased by the County are due to renewal of the maintenance contract. John Comer made a motion to approve the contract with Stryker for \$10,812/3 years paid from Public Safety seconded by Craig Greenwood, all voted in favor.

4. Old Business:

- a. Temporary Road Closed List – Barce explained Johnson Bridge Road was added. Clay Andrews made a motion to approve the Temporary Road Closure List seconded by Craig Greenwood, all in favor.
- b. Liberty Township Trustee, Brier Cemetery – Barce explained the current cemetery is in 2 pieces with 1 acre out of county farm for County Pauper Cemetery. Liberty Township Trustee has requested to expand 30 feet to the north. Clay Andrews made a motion to approve Resolution #2023-0605D to Donate Real Estate to Liberty Township for Brier Cemetery Expansion seconded by John Comer, all in favor.
- c. St Vincent Tower MOU Convergence/Fire Tech – Tabled.
- d. 2023 Grant Writer Contract – Tabled
- e. PTO Warren County Employees – Discussed the PTO policy presented for approval. Barce explained the policy. John Comer made a motion to approve the Employee PTO Policy seconded by Craig Greenwood, all voted in favor. HR Director will present to all employees.

5. Department Head:

- a. Ben Dispennett, LEDO Director – Dispennett explained READI 2.0 is moving forward with \$50 million for the region. READI 1.0 award will be \$2-\$3 million to Warren County with \$1.5 million for broadband project. Warren County Broadband Project contract with JOINK is in final stages and will be presented to the Commissioners to approve. Dispennett presented the Public Private Agreement with JOINK. Exhibits are not finalized but will be presented to the Commissioners in near future. John Comer made a motion to enter into Public Private Agreement with JOINK seconded by Craig Greenwood, all voted in favor.
- b. Phil Astell, EMA Director – Astell presented a County wide burn ban. Discussed the burn ban and length. Put on county website and dispatch and must be sent to State with signatures. Craig Greenwood made a motion to approve a burn ban June 5<sup>th</sup> thru July 5<sup>th</sup> seconded by John Comer, all voted in favor. Craig Greenwood made a motion to amended previous motion to June 5<sup>th</sup> thru June 19<sup>th</sup> burn ban seconded by John Comer, all voted in favor.
- c. Dr. Sean Sharma, Health Department – Dr. Sharma stated the signs are installed on the building and ADA installation on front door is complete.
- d. Anthony Pruitt, Sheriff – Pruitt stated Fountain County has hired a 911 Director, Dana Stonebreaker. The new dryer has been installed and working great. The second dryer will need replaced this fall. Sheriff camp is this week so increased patrol vehicles Monday – Thursday in the camp area. Greenwood explained an issue with the servers not backed up by the generator, Huston Electric is working on solving this issue.
- e. Robin Weston-Hubner, Auditor - Discussed Hall Electric invoices for courthouse lights and water fountain electrical move. Commissioners stated to pay from custodial budget.
- f. Matt Herndon, Highway Superintendent – Discussed Enterprise leases, renewals of highway pickup trucks.


6. Public:


- a. Lyn Martin – Martin requested the Commissioners to look at the Van Pelt house in Pence.

Next Commissioner meeting June 19, 2023 @ 8:30 a.m.

There being no further business John Comer made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:

  
Robin Weston-Hubner, Auditor

  
Clay Andrews, President

  
David Craig Greenwood, Vice President

  
John Comer